

Chisholm Elementary School

Pre-Kindergarten Enrollment Information and Procedures 2018-2019



Our Pre-K is a voluntary-based, space available program. The maximum class size is 20 students and each class will be taught by a certified Early Childhood Teacher. Each class will also have a Teacher's Assistant. Classes will be full-day. The school times will be 8:10-2:40.

Because space is limited, Chisholm Elementary will use a “**Pre-K Drawing**” method to determine who may attend. Tickets will be drawn at random, one at a time, to determine the enrollment list for the classes. If the number of students exceeds the capacity of students and classes, then the remaining students will be drawn for the “order of the waiting list”. The actual Pre-K drawing is not open to the public, but will be witnessed by parent and administrative representatives.

We are not accepting transfers at this time for our PreK program.

Drawing Requirements:

- Students **MUST** be four years old **on or before September 1, 2018**
- Parents or guardians must provide proof of residency:
(i.e. utility bill, lease agreement, construction contract, etc.)
- Parents must complete the Pre-K Application and submit it to the elementary office to receive a ticket for the drawing. Applications must be submitted no later than **Tuesday, May 1st at 3:30** to be eligible for the drawing.
(Applications are available online and in the office.)
- Twins should be submitted on one application
- Drawing will be held **Tuesday, May 1st at 4:00 p.m.**
- **Pre-K roster and waiting list will be posted on the front doors by 5:00 p.m. on Tuesday, May 1st.**

If your child's name is drawn, he/she will be placed in a class, and you will need to submit the following required paperwork for enrollment:

- Current immunization record
- State issued birth certificate
- Social Security Card
- Legal papers (i.e. custody, guardianship, adoption, etc.)

